



## SRAP Fact Sheet

(revised September 2017)

### Program Overview

The Department of Behavioral Health and Developmental Services (DBHDS) has created a State Rental Assistance Program (SRAP) to serve individuals with developmental disabilities in the Settlement Agreement population who want to live in their own housing. The program is designed to provide rental assistance to single person families that meet the program eligibility criteria so they have the means to lease private market rental housing that meets their needs. Individuals will have the opportunity to choose where they live, with whom they live, and who supports them. Services and supports will be provided through sources separate from their housing, including Medicaid Waiver-funded home and community based services, natural supports, privately paid supports, and other community resources. The following Public Housing Agencies (PHAs) have each entered into a Memorandum of Agreement with DBHDS to administer the State Rental Assistance Program in the following areas:

PHA Name	Localities Served
Bristol Redevelopment and Housing Authority	Towns of Abingdon and Big Stone Gap, Counties of Buchanan, Dickenson, Lee, Scott, Wise, Smyth, Wythe, Tazewell, Russell and the cities of Norton and Bristol
Chesapeake Redevelopment and Housing Authority	City of Chesapeake
Danville Redevelopment and Housing Authority	Counties of Pittsylvania and Henry, and the cities of Danville and Martinsville
Fairfax County Redevelopment and Housing Authority	Fairfax County, the cities of Fairfax and Falls Church and the towns of Clifton, Herndon and Vienna
Norfolk Redevelopment and Housing Authority	City of Norfolk
Region Ten Community Services Board	Counties of Albemarle, Fluvanna, Greene, Louisa, Nelson and the city of Charlottesville
Richmond Redevelopment and Housing Authority	Areas within a 25 mile radius of RRHA office (e.g. Henrico, Chesterfield, Hanover, Richmond)
City of Roanoke Redevelopment and Housing Authority	City of Roanoke, Roanoke County, Bedford City, Bedford County, Covington City and Salem City
Virginia Beach Department of Housing & Neighborhood Preservation	City of Virginia Beach

## **DBHDS Referral Process**

Individuals that would like to access integrated, independent housing using the State Rental Assistance Program (SRAP) must be referred by their Support Coordinator. Support Coordinators must complete and submit the standard DBHDS Housing Assistance Referral Form. It is important to submit the most current copy of the referral form. For the most current referral form, please click the following link: <http://www.dbhds.virginia.gov/professionals-and-service-providers/developmental-disability-services-for-providers/community-support-services> (Please be sure to click the housing tab)

### ***Program Eligibility***

Individuals selected from CHARS to apply for SRAP must meet ALL of the eligibility requirements below:

1. Be age 18 or older
2. Have a developmental disability as defined in the Code of Virginia
3. Be in one of the following categories:
  - a. transitioning from a skilled nursing facility, an intermediate care facility, a state training center, a group home or other congregate setting and meet the level of functioning criteria for a Developmental Services waiver)
  - b. receiving Building Independence (BI), Family and Individual Support (FIS) or Community Living (CL) Waiver services
  - c. determined eligible for and currently on a waitlist for the BI, FIS or CL Waiver
4. Meet the criteria for an eligible family:
  - a. The individual cannot live with parents, guardians, or grandparents.
  - b. If additional persons will reside with the individual, a stable family relationship must be demonstrated by providing evidence that the individual and these persons lived together previously or certifying that each person's income and other resources will be available to meet the needs of the family.

At this time, only individuals who currently reside in or have stated a preference to reside SRAP areas listed on page 1; shall be referred.

Of these individuals, referrals shall be prioritized according to the following categories:

- Priority #1: Individuals who live in congregate settings, including skilled nursing facilities, intermediate care facilities, state training centers, and group homes
- Priority #2: Individuals who are either
  - a. Homeless, as evidenced by documentation from the support coordinator that the individual has slept in a shelter, on the street, or in a place not meant for human

habitation for the last three nights, or at risk of homelessness, as evidenced by a Writ of Possession for the individual's current residence;

- b. Paying more than 50% of their own gross monthly income toward their own rental housing (based upon verification of income and current rent); OR
- c. Experiencing an imminent threat to health and safety in their housing, as documented by Adult Protective Services.

- Priority #3: Individuals who live with their families of origin

Referrals will be screened in priority order to verify they meet the program eligibility criteria 1-4 outlined above. In addition, check whether the individual is registered as a violent sexual offender in Virginia Sex Offender Registry and conduct outreach to support coordinators to educate them about SRAP mandatory reasons for denial of assistance. Assess how the individual wants to proceed with the referral. Once verified, assign the next available SRAP slot for the appropriate geographic area.

The individual may request a live-in aide as a reasonable accommodation on the basis of disability. The live-in aide is not a family member, but is a household member.

Be currently receiving no other source of local, state or federal rent assistance, subsidy or supplement, whether tenant-based or project-based rent assistance.

DBHDS will screen referrals for SRAP to verify they meet program eligibility criteria as listed above. When a local PHA receives a referral from DBHDS, the PHA will conduct its own eligibility review for SRAP.

### **PHA Intake, Screening and Eligibility**

Once DBHDS has determined that the individual being referred has met the criteria listed in section 3, DBHDS will forward the referral to the PHA of the "preferred locality", as listed on the referral and based on availability. The PHA will assess the applicant's financial eligibility and verify whether the applicant receives any other source of rent assistance. At the time of application and throughout their participation in SRAP, families must have an adjusted annual income that is at or below fifty percent (50%) of the Area Median Income (AMI) for the HUD Fair Market Rent Area in which the PHA is located. Income redeterminations will be conducted once every three years, at least 120 days in advance of the anniversary date of the initial income determination, for families whose income sources are limited to one or a combination of the following: Supplemental Security Income (SSI), Social Security Disability Insurance (SSDI) or Social Security Disabled Adult Child (SSDAC) payments. Income redeterminations for families that receive earned income will be conducted once every year, at least 120 days in advance of the anniversary date. Families must report in writing any changes in income, assets, expenses, and household composition to the PHA. Applicants must report the changes within 48 hours. Participants must report the changes within 10 calendar days.

The PHA will also complete their eligibility process to include a criminal background check. There are criminal offenses that can affect an individual's ability to participate in the SRAP. The PHA must DENY/TERMINATE assistance for the following offenses:

- A household member is subject to a lifetime registration requirement under a state sex offender registration program (there is no look back period and is therefore permanently ineligible).
- A household member is currently engaged in the use of illegal drugs (look back period for applicants: twelve (12) months from the SRAP application date; look back period for participants: a rolling twelve months).
- A household member has been evicted from assisted rental housing in the last three (3) years for drug-related criminal activity (look back period for applicants: thirty-six (36) months from the SRAP application date for the violation of laws prohibiting the production, sale, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use).